



Ernie Fletcher
Governor

Teresa J. Hill
Secretary

Commonwealth of Kentucky
Environmental and Public Protection Cabinet
Office of Insurance
Agent Licensing Division
P.O. Box 517
Frankfort, Kentucky 40602
(502) 564-6004
<http://doi.ppr.ky.gov>

ANNOUNCEMENT

TO: All Kentucky Pre-Licensing Providers
All Property, Casualty, and Workers' Compensation Insurers

FROM: Treva W. Donnell, Deputy Executive Director
Kentucky Office of Insurance

SUBJECT: **Workers' Compensation Adjuster License and Examination**

Date: April 5, 2007

In the state of Kentucky, any individual or business entity adjusting workers' compensation claims must hold an Adjuster license issued by the Office of Insurance. In response to industry demand, **Kentucky has developed a specialized examination for Workers' Compensation Adjusters, available June 1, 2007.**

Applicants must pass a fifty-question examination to obtain this license. Individuals may apply for a Workers' Compensation Adjuster License online through the National Insurance Producer Registry (NIPR) Web site: www.licenseregistry.com A Study Outline is attached for your convenience.

All individuals applying for examination must submit a non-refundable \$100.00 fee for the license. Applicants must obtain a background check report, by submitting Form 8301-BGC and proper fees to the Kentucky Administrative Office of the Courts. The background check report will be mailed or e-mailed directly to the applicant, and an original copy will be e-mailed to the Kentucky Office of Insurance, Agent Licensing Division. Form 8301-BGC is available on our Web site at <http://doi.ppr.ky.gov/kentucky> under Licensee Procedures, Forms and Information.

Kentucky will provide a reciprocal license to an individual who holds a Workers' Compensation Adjuster license and who has qualified **by examination**. The cost for a Non-Resident license is \$50.00 which covers the cost of a license without an examination fee.

All Adjusters are required to submit a \$1,000 Surety Bond Form 99-3, obtained from a Kentucky-admitted Insurer or a Kentucky admitted insurance company Assumption Form 99-6.

If you have any questions, please contact the Kentucky Office of Insurance at koiaagentlicensingmail@ky.gov or at (502)564-6004.